

RECORD OF PROCEEDINGS

**MINUTES OF A REGULAR MEETING OF THE
BOARD OF DIRECTORS OF THE
TOLLGATE CROSSING METROPOLITAN DISTRICT NO. 2
HELD FEBRUARY 27, 2018**

A regular meeting of the Board of Directors of the Tollgate Crossing Metropolitan District No. 2 was held on Tuesday, February 27, 2018 at 6:30 p.m. at the Tollgate Crossing Community Center, 24625 E. Bellewood Drive, Aurora, Colorado 80016. The meeting was open to the public.

Attendance In attendance were the following Directors:

Richard Martinez
Brian Matise
Ryan Martin
Doug Webb
Shelly Gregory

Also in attendance were:

Pat Shannon and Wendi McLaughlin; CliftonLarsonAllen LLP (“CLA”)
Jake Willett, Ben Randall; ColoradoScapes
Pat Mallon; Resident
Anna Aune; Resident
David Kinney; Resident
Troy and Seth Wilkerson; Residents

Call to Order Director Martinez called the meeting to order at 6:31 p.m.

Approve Agenda After review, upon a motion duly made by Director Webb, seconded by Director Matise and, upon vote, unanimously carried, the Board approved the agenda as presented.

Declaration of
Quorum/ Director
Qualifications
and Conflicts of
Interest A quorum was declared. There were no new conflicts to be disclosed.

Public Comments Ms. Mallon noted requested that a new sign notifying the public of elections be placed at Chenango and Biloxi.

Mr. Seth Wilkerson, a resident and member of Eagle Troop 127, proposed erecting a flagpole for the U.S. flag at the Tollgate Crossing Community Center. Mr. Wilkerson presented potential locations and answered questions from the Board. Mr. Willett offered to donate time and materials from ColoradoScapes to assist in the project. The Board requested that Mr. Wilkerson present an updated plan to the Board at the March meeting.

RECORD OF PROCEEDINGS

Mr. Kinney asked for a status update of the new park to be built by the City of Aurora.

CONSENT AGENDA

- Review and Approve Minutes of the January 23, 2017 and February 15, 2018 Board Meetings
- Ratify Approval of B&B Builders for garbage disposal repairs and securing coat rack in the amount of \$105.99
- Review Cash Position Schedule Report
- Review Tax Collection Schedule
- Legal Status Report
- Collections Report
- Water Usage

Director Matise noted that an error in the January 23, 2018 Regular Meeting Minutes. After discussion, upon a motion duly made by Director Webb, seconded by Director Gregory, and upon vote, unanimously carried, the Board approved the consent agenda with the minutes corrected as discussed.

DISCUSSION AGENDA

Vendor Matters

A. Front Range Recreation – Update

a. Update on Kiddie Pool Renovations

Mr. Shannon presented the update provided by Front Range Recreation.

b. Pool Rule Signage Recommendation

Ms. McLaughlin presented the changes to the pool rule signage as proposed by Front Range Recreation. The Board discussed the proposed changes and requested additional changes. The Board directed CLA to work with Front Range to order a new sign for the wader pool.

c. Pool Furniture Proposal

Mr. Shannon presented Front Range's proposal to purchase new furniture for the pool area. After discussion, upon a motion duly made by Director Matise, seconded by Director Gregory, and upon vote, unanimously carried, the Board approved the Pool Furniture Proposal for the stated price of \$6,523.70.

B. ColoradoScapes – Report

a. Review and Consider Proposal for Tree Replacement

Director Martinez noted that community members have complimented the plowing effort during the latest storm. Mr. Willett presented the landscaping report. Mr. Willett noted that the trees that

RECORD OF PROCEEDINGS

had been damaged were replaced by an unknown source. CLA will contact the driver's insurance company to see if they know details about the tree replacement.

C. FMC Inspection Report

- a. Review and Consider Approval of 2018 Independent Contractor Agreement with Fluorescent Maintenance Company for Lighting Repair Services

Mr. Shannon reviewed the 2018 Independent Contractor Agreement with Fluorescent Maintenance Company for lighting repair services. After review, upon a motion duly made by Director Matisse, seconded by Director Gregory, and upon vote, unanimously carried, the Board approved the 2018 Independent Contractor Agreement with Fluorescent Maintenance Company for Lighting Repair Services.

Financial Matters

- A. Review and Accept Unaudited Financial Statements as of January 31, 2018

Mr. Matisse reviewed the financials with the Board. After review, upon a motion duly made by Director Matisse, seconded by Director Webb, and upon vote, unanimously carried, the Board accepted the Unaudited Financial Statements as of January 31, 2018.

- B. Review and Consider Approval of Claims

The Board reviewed claims. After review, upon a motion duly made by Director Matisse, seconded by Director Webb, and upon vote, unanimously carried, the Board approved claims, holding payment to FMC until repairs are made to the monument lights.

- C. Review and Approve Engagement Letter from Dazzio and Associates, PC for 2017 Audit Preparation Services in the amount not-to-exceed of \$4,000

After review, upon a motion duly made by Director Matisse, seconded by Director Martinez, and upon vote, unanimously carried, the Board approved the engagement letter from Dazzio and Associates, PC for 2017 Audit Preparation Services in the amount not-to-exceed of \$4,000.

Manager's Items

- A. Update on Clubhouse Reservations Calendar

The Clubhouse Reservation Calendar was displayed in the meeting packet.

RECORD OF PROCEEDINGS

B. Bi-Monthly Billing Statement Newsletter Insert – Deadline of April 20th

It was noted that the deadline for the next newsletter is April 20th.

C. Review Dog Station Options

Mr. Shannon presented a number of dog station options to the Board. After review and discussion, upon a motion duly made by Director Matise, seconded by Director Martinez, and upon vote, unanimously carried, the Board approved the purchase of the Large Park Pet Waste Bundles at a price of \$879 for four stations.

D. Review Play Structure Pricing

Mr. Shannon reported that Star Playground Equipment is having a sale on play structures. The board decided not to take any action on this matter at this time.

Legal Matters

A. Update on City of Aurora Land Conveyance

Director Martinez noted that the Board was informed by attorney that the process is moving forward and should be completed soon.

B. Consider Resolution 2018-02-01: Amended and Restated Resolution Calling Election

Director Matise noted that, if Resolution 2018-02-01 is approved, a subcommittee can still be formed to finalize the ballot language. The Board discussed the election process, noting that, due to the number of self-nomination forms received, there will be a May election regardless of whether a TABOR ballot question is put forth to residents. The Board reviewed and discussed the proposed ballot question with the public.

After discussion, upon a motion duly made by Director Webb, seconded by Director Gregory, and upon vote, carried 4 to 0, the Board approved Resolution 2018-02-01: Amended and Restated Resolution Calling Election, and appointed a subcommittee consisting of Directors Matise and Martin to finalize the language of the ballot question. Director Matise abstained from voting.

C. Consider Adoption of Resolution 2018-02-02: Declaring District's Intent to Eliminate Fees

After discussion, upon a motion duly made by Director Matise, seconded by Director Martinez, and upon vote, unanimously carried, the Board approved Resolution 2018- 02-02: Declaring District's Intent to Eliminate Fees.

RECORD OF PROCEEDINGS

Directors' Matters

A. Other

Director Matise suggested moving surplus funds from the Operations and Maintenance Fund to the Capital Improvements Fund. After discussion, upon a motion duly made by Director Matise, seconded by Director Webb, and upon vote, unanimously carried, the Board approved a transfer of \$100,000 from the Operations and Maintenance Fund to the Capital Improvements Fund.

Confirm Next Board Meeting

Confirm Quorum for March 27, 2018 Meeting

A quorum was confirmed.

Adjournment

There being no further business, the Board adjourned the meeting at 8:41 p.m.

Respectfully submitted,



Secretary for the Meeting